

PATIOS

Village of Sugar Grove – Building Division
601 Heartland Drive
Sugar Grove, IL 60554
630-466-8954-phone 630-466-1083-fax
Monday – Friday 8:00 a.m. - 4:30 p.m.
permits@sugar-grove.il.us

BUILDING PERMIT - Allow 7 (seven) to 10 (ten) working days for processing. Decorative Pavers also required a permit.

PLAN REVIEW

Please submit a completed building permit application, a draft drawing of the item being built which includes dimensions and type of material and on a copy of the plat of survey show the improvement location in proximity to primary use building and lot lines.

REQUIRED CONTRACTOR INFORMATION

All private contractors that perform any installation shall be licensed with the Village of Sugar Grove. If the contractor is not currently licensed with the Village, an application can be obtained from the http://www.sugar-grove.il.us/Dept_CD/BP_contractor.pdf or by contacting the Building Division at 630-466-8954. The contractor's fee is \$165 and is valid for one year from the date of application.

INSPECTIONS

A pre-pour patio inspection is required right before pouring concrete. If decorative pavers are used, a final inspection is required after completion.

Please call 630-466-8954 ext. 35 to schedule an inspection. Be prepared to give contact name and phone number, address, lot number, permit number, type of inspection, as well as the date and time (am or pm) of day you would like the inspection. **A 24-HOUR NOTICE MUST BE GIVEN.**

PERMIT FEE

- The fee for a patio permit is \$60.00 and is to be paid when you pick the permit up after review and approval.
- **NO WORK CAN COMMENCE UNTIL THE PERMIT HAS BEEN ISSUED. WORK STARTED PRIOR TO ISSUANCE OF PERMIT, WILL INCUR A PENALTY OF DOUBLE THE PERMIT FEE.**

MISCELLANEOUS INFORMATION

- Depending on the property location there are certain limitations to coverage area that include all improvements (house, accessory structure, paving, decks, etc.) on the property.
- Patios need to be a minimum of 4 inches thick over a 4-inch compacted stone base, wire mesh is optional.
- We recommend nothing be installed in any easements. We enforce no improvement installed within 5' of the property.
- According to Ordinance #614 the erection, demolition, alteration or repair may only occur between the hours of **6:30 a.m.** and **8:30 p.m.**
- If you reside in an area with a Homeowner's Association, check with them to ensure compliance with their regulations.