

PERMIT AUTHORIZATION FORM

(THIS MUST BE COMPLETED PRIOR TO ISSUING THE PERMIT)

Date: _____

Property Owner Name: _____

Permit Address: _____

This document is notification to the above-mentioned property owner that a permit application for a _____ has been received for the address listed above.

An approved inspection is required prior to closing the permit. A list of the inspections specific to your type of permit will be listed on the green permit card that is to be placed in a street facing window for the duration of time work is commencing. Certain permits need inspections which require access to the inside of the house. It is also the Village's recommendation that payment for services to the installer not be paid until this inspection is approved.

It is the responsibility of the property owner to verify that all the required inspections have been completed. If you have any questions, please feel free to contact us at 630-466-8954.

Please date, sign and return a copy of this document either in person or by mail to the Village of Sugar Grove Building Division 601 Heartland Drive Sugar Grove, IL 60554 as verification that you have read the above.

Sincerely,

Village of Sugar Grove Building Department

Property Owner Signature

Date