

**Village of Sugar Grove
Regular Board Meeting
November 15, 2005
6:00 P.M.**

President Michels opened the meeting at 6:00 p.m. and asked that Trustee Heineman lead the Pledge. President Michels then asked that the roll be called

Present: President Michels, Trustee Johnson, Trustee Renk, Trustee Bohler and Trustee Heineman.

Absent: Trustee Geary and Trustee Wolf

Quorum Established

Also Present:

Village Administrator Brent Eichelberger, Clerk Cynthia Welsch, Chief Brad Sauer, Finance Director Justin VanVooren, Community Development Director Scott Buening, Attorney Andersson and Public Works Director Tony Speciale.

Public Hearings

2005 Property Tax Levy

President Michels opened the Public hearing at 6:02 p.m. and called for public comment regarding the 2005 Property Tax Levy. No member of the public stepped forward and President Michels closed the hearing at 6:04 p.m.

APPOINTMENTS AND PRESENTATION

None

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on the items scheduled for action on the agenda. No member of the public stepped forward and this portion of the agenda was closed at 6:06 p.m.

CONSENT AGENDA

- a. Approval: Minutes of the November 1 and 8, 2005 Meetings
- b. Approval: Vouchers
- c. Approval: Treasurer's Report
- d. Ordinance: Granting a Parking Lot Setback Variance – 40-52 Wheeler Road
- e. Approval: Settlers Ridge Tree Mitigation Plan
- f. Approval: 2006 Meeting Dates

Trustee Johnson moved **to approve the consent agenda items with the removal of Item the Approval of the Final Plat and Plans for Black Walnut Trails Unit 5.** Trustee Renk seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Wolf
	Bohler				Geary
	Renk				
	Heineman				

Motion Carried.

Resolution: Approving Final Plat and Plans - Black Walnut Trails Unit 5

Trustee Johnson moved to approve the Resolution Approving the Final Plat and Plan for Black Walnut Trails Unit 5. Trustee Renk seconded the motion. President Michels asked if plan as to where to plant has been received. Community Development Director Buening stated no just the dollar amount per tree. It will be up to the Village as to where to plant. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Wolf
	Bohler				Geary
	Renk				
	Heineman				

Motion Carried.

GENERAL BUSINESS

Ordinance Approving Final Planned Development - 515 N. Route 47

Trustee Johnson moved to Table the Resolution an Approving Final Planned Development - 515 N. Route 47. Trustee Renk seconded the motion. The rendering was presented by the Developer however many questions were outstanding, this item is tabled and the renderings will be reviewed by the to be formed Architectural Review Resource Group. President Michels called for any further discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Renk				Wolf
	Heineman				
	Bohler				

Motion Carried.

Approval of the Purchase of an Additional Backhoe Trailer

Trustee Johnson moved to Approve Expenditure in an amount not to exceed \$9,450.00 to purchase a New Backhoe Trailer from Rondo Enterprises, Inc. Trustee Renk seconded the motion. President Michels called for any discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Bohler				Wolf
	Renk				
	Heineman				

Motion Carried.

Approval of the Purchase of a Combination Sewer Cleaner (Vactor)

Trustee Johnson moved to Waive t he Bidding Process and approve the Approve an Expenditure in an amount not to exceed \$273, 184 to purchase a Combination Sewer Cleaner from Prairie International through the Illinois State Joint Purchasing Program. Trustee Bohler seconded the motion. President Michels called for any discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Bohler				Wolf
	Renk				
	Heineman				

Motion Carried.

Approval of the Purchase Replacement 5 Yard Dump Truck

Trustee Johnson moved to **Waive the Bidding Process and Approve the Purchase Through the Illinois State Joint Purchasing Program in an amount not to exceed \$95,858.00 to purchase a Replacement 5 Yard Dump Truck with Plow and Salt Spreader From Prairie International.** Trustee Renk seconded the motion. President Michels called for any discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Bohler				Wolf
	Renk				
	Heineman				

Motion Carried.

Resolution Approving a Professional Services Agreement for Engineering Services

Trustee Johnson moved to **Approve Resolution 2005-1115A, A Resolution Authorizing the Execution of An Agreement for Professional Services with Engineering Enterprises, Inc.** Trustee Bohler seconded the motion. President Michels called for any discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Bohler				Wolf
	Renk				
	Heineman				

Motion Carried.

Resolution Approving a Professional Services Agreement for a Downtown Study

Trustee Johnson moved to **Approve a Resolution Authorizing the Entering into a Agreement with Teska Associates, Inc. for the Study of the Downtown Area.** Trustee Bohler seconded the motion. Trustee Bohler questioned if the plan would be used and not just referred to like the Route 47 plan. Trustee Bohler also asked if this would hinder the moving forward of the Promenade Downtown Plan, and that he was under the impression that this study would be done for that area. Other Board members echoed that they did not want this study/plan to hider the commercial development of Sugar Grove and that it should included the current commercial area on Main/Prairie/47. Staff stated that the plan should not slow commercial projects and that it is a study and a plan, not to be set in stone but used as a reference to show the preferences of the Board for downtown planning. It will contain good, clear and concise details. President Michels called for any further discussion and hearing none asked that a roll call vote be called.

AYE:	Johnson	NAY:	None	ABSENT:	Geary
	Bohler				Wolf
	Renk				
	Heineman				

Motion Carried.

NEW BUSINESS

None.

REPORTS

Trustee Bohler stated that the Economic Development Corporation would like to hold joint meeting bi-annually in January and July of each year. Staff will work on the dates with the EDC Director.

PUBLIC COMMENTS

Residents were present that complained about the Village's parkway tree trimming program. They were informed that staff would double check on procedures.

ADJOURNMENT

Trustee Geary **moved to adjourn the regular meeting at 6:30 p.m.** Trustee Johnson seconded the motion. All members in attendance voted **AYE**.

Respectfully submitted, Cynthia L. Welsch, Village Clerk

**Village of Sugar Grove
Committee of the Whole Meeting
November 1, 2005
6:45 P.M.**

Present: President Michels, Trustee Johnson, Trustee Renk, Trustee Bohler and Trustee Heineman.

Absent: Trustee Geary and Trustee Wolf

Quorum Established

Also Present:

Village Administrator Brent Eichelberger, Clerk Cynthia Welsch, Chief Brad Sauer, Finance Director Justin VanVooren, Community Development Director Scott Buening, Attorney Andersson and Public Works Director Tony Speciale.

Mid-Year Project & Budget Update

Administrator Eichelberger, and the department heads presented to the Board the status of projects that are scheduled for the 2005-2006 Budget year. Those items that are over/under budget by \$25,000 were specifically explained as follows.

The General Fund expects to receive \$229,179 more than budgeted, but also expects to spend \$180,984 more than budgeted, resulting in a \$48,195 increase in the budgeted surplus. The following are explanations for selected line items:

- Building permits and transition fees - lower than anticipated building activity
- Grants - Illinois Tomorrow grant starting later than expected, less cost in FY2006
- Part-time Police salaries - more than double what was budgeted (full-time, part-time and overtime salaries are estimated to be over budget by more than \$37,000)
- Full-time Community Development salaries - no engineer and full-time inspector not on staff for a portion of the year
- Community Development legal and engineering services - developer reimbursed costs

The General Capital Projects Fund expects to receive \$72,155 less than budgeted, but also expects to spend \$989,688 less than budgeted, resulting in a \$917,533 decrease in the budgeted deficit.

- Improvement donations (capital improvement fees) - lower than anticipated building activity
- Administration building improvements - architectural and engineering costs for new Village Hall starting later than expected

The Infrastructure Fund expects to receive \$39,801 less than budgeted, but also expects to spend \$26,989 less than budgeted, resulting in a \$12,812 decrease in the budgeted surplus.

- Road impact fees - lower than anticipated building activity
- Streets/ROW improvements - MFT work less than expected

The Debt Service Fund expects to receive \$676 more than budgeted, but also expects to spend \$300 less than budgeted, resulting in a \$976 increase in the budgeted surplus.

The Waterworks and Sewerage Fund expects to receive \$111,328 less than budgeted, but also expects to spend \$309,207 less than budgeted, resulting in a \$197,879 decrease in the budgeted deficit.

- Water and sewer tap-on fees - lower than anticipated building activity
- Debt principal and interest - no payments on Fox Metro "bonds" for land
- Full-time Public Works Administration salaries - no engineer and water operator and laborer not on staff for a portion of the year

The Refuse Fund expects to receive \$7,729 more than budgeted, but also expects to spend \$9,220 more than budgeted, resulting in a \$1,491 decrease in the budgeted surplus.

The Police Pension Fund expects to receive \$1,430 less than budgeted, but also expects to spend \$2,250 less than budgeted, resulting in an \$820 increase in the budgeted surplus.

Trustee Johnson asked about Police Pension and if the Part Time officers were included. The answer is no. President Michels noted that police salaries are over budget, specifically part-time. Chief Sauer answered that he has to cover shifts and that this will continue. Trustee Renk asked if having more full-time officers would be more efficient. The answer was yes and this will be looked at.

The Board asked if staff would be revising the subdivision ordinance. Community Development Director Buening answered that this is a large project and that staff will more than likely look at subbing this project out in the next budget year.

Trustee Bohler asked how the temporary space needs study for Community Development was going. Director Buening answered that his staff is currently obtaining estimates for different scenarios. Finance Director VanVooren pointed out that this project is not budgeted.

President Michels stated that a policy should be brought to the Board for investments prior to sending out and RFP for investing.

The Board asked how the Emergency Management Planning was going. Chief Sauer answered that Trustee Bohler and President Michels need to become NIMS certified and that he is waiting on the Fire Department. The Board stated that they wanted a plan for Sugar Grove, regardless of the status of the Fire Department. If an emergency happens and there are any difficulties, it will be the Village who everyone is upset with. The Board stated this project should be of the highest priority.

Closed Session

Trustee Johnson **moved to adjourn to Close Session to discuss Land Acquisition, Personnel and Litigation as per the exceptions to the Open Meetings Act, taking no action, and to adjourn there from.**

Meeting adjourned at 9:00 pm.

Respectfully Submitted,

Cynthia Welsch, Village Clerk