

**Village of Sugar Grove
Regular Board Meeting**

October 17, 2006

6:00 P.M.

President Michels opened the meeting at 6:00 p.m. and asked that Trustee Bohler lead the Pledge. President Michels then asked that the roll be called

Present: President Michels, Trustee Wolf, Trustee Geary, Trustee Renk, Trustee Heineman, Trustee Bohler, and Trustee Johnson.

Quorum Established

Absent: Trustee Renk

Also Present:

Administrator Brent Eichelberger, Clerk Cynthia Welsch, Community Development Director Scott Buening, Attorney Peter Wilson, Finance Director Justin VanVooren and Utilities Supervisor Brad Merkel.

PUBLIC HEARINGS

- a. Public Hearing: Annexation Agreement – 139 N. Buckingham
- b. Public Hearing: Annexation – Lift Station

Annexation Agreement– 139 N. Buckingham

President Michels opened the public hearing for the Annexation Agreement for 139 N. Buckingham for the purpose of receiving public comment. President Michels then asked if any member of the public would like to address the Board at this time. No member of the public stepped forward and President Michels then closed the Public Hearing.

Annexation– Fox Metro Lift Station

President Michels opened the public hearing for proposed Annexation of the Fox Metro Lift Station for the purpose of receiving public comment. President Michels then asked if any member of the public would like to address the Board at this time. No member of the public stepped forward and President Michels then closed the Public Hearing.

APPOINTMENTS AND PRESENTATION

None.

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on the items scheduled for action on the agenda. Mr. James Rich stated that the minutes were not posted on the website as required within 72 hours. Clerk Welsch stated that the minutes are posted, only those that are approved need be posted within 72 hours after approval. However with the way the agenda is posted online, Sugar Grove's minutes are posted on the web, within the agenda when they are submitted in draft form, prior to approval. No other member of the public stepped forward and this portion of the agenda was closed at

6:11p.m.

CONSENT AGENDA

- c. Approval: Minutes of the September 19, October 3 &12, 2006 Meetings
- d. Approval: Vouchers
- e. Approval: Treasurer’s Report
- f. Resolution: Letter of Credit Reduction – Meadow Ridge Villas Bond# 5018756
- g. Approval: Capital Improvement Plan
- h. Resolution: Defining Earnings for IMRF Purposes

Trustee Johnson moved **to approve the consent agenda as presented.** Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heineman				
	Geary				

Motion Carried.

GENERAL BUSINESS

Acknowledgement 2006 Comprehensive Annual Financial Report (2006 CAFR)

Mr. Ron Amen of Lauterbach and Amen, gave a brief presentation of the 2006 CAFR, highlighting those areas that have been changed or added with the requirements of GASB34.

Trustee Johnson moved **to acknowledge receipt of the 2006 Comprehensive Annual Financial Report.** Trustee Geary seconded the motion. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heineman				
	Geary				

Motion Carried.

Ordinance Authorizing an Annexation Agreement – 139 N. Buckingham

Trustee Johnson moved **to Adopt Ordinance Authorizing the Execution of Annexation Agreement for Property at 138 N. Buckingham Drive.** Trustee Heineman seconded the motion. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Renk
	Wolf				

	Bohler				
	Heineman				
	Geary				

Ordinance Annexing Property – Lift Station

Trustee Johnson moved to **Adopt An Ordinance Annexing Property – along Galena Boulevard, the Fox Metro Lift Station.** Trustee Heineman seconded the motion. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heineman				
	Geary				

Motion Carried.

Resolution Approving a Preliminary and Final Plat of Subdivision – Well #10 & Treatment Facility Site

Trustee Johnson the moved to **Adopt a Resolution Approving a Preliminary and Final Plat of Subdivision – Well #10 & Treatment Facility Site.** Trustee Heineman seconded the motion. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heinemann				
	Johnson				

Motion Carried.

Ordinance Authorizing a Boundary Agreement with Batavia

Trustee Johnson **moved to Adopt and Ordinance Authorizing a Boundary Agreement with Batavia.** Trustee Bohler seconded the motion. As a reminder staff explained that nothing has changed since this agreement was reviewed at the Committee of the Whole on September 5, 2006. The Boundary line generally follows the Lake Run Creek, the Nelson Lake Forest Preserve boundary and the Batavia School District line. It also goes north of Main Street, then west to Bunker Road and north to meet the Batavia/Geneva boundary agreement line. The agreement includes a 20 year term, and allows for notification of proposed developments within ½ mile of the boundary line. It also requires Sugar Grove to collect an impact fee for any areas annexed that are within the Batavia Countryside Fire Protection District. No portion of Batavia’s area would be in the Sugar Grove Fire Protection District boundaries.

In general, the Board was in favor of the proposed agreement. The agreement had to be delayed for at least 30 days to allow adequate public notice to be given regarding the proposed agreement. It is expected that the City of Batavia will have adopted this same agreement on October 16, 2006. Both

communities would then record the agreement once it is approved. President Michels called for further discussion and hearing none called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heinemann				
	Johnson				

Motion Carried.

Approval Seal Coating for Municipal Center Parking Lots

Trustee Johnson moved to **Approve the proposal from Midwest Seal coating, Inc. in the not to exceed amount of \$8,950.00 for the seal coating of the parking lots at various Village Facilities.** Trustee Bohler seconded the motion. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heinemann				
	Johnson				

Motion Carried.

Approval Change Order for Patricia / Calkins Storm Sewer

Trustee Johnson moved to **authorize the Village Administrator or the Director of Public Works to execute the Change Order No. 1 in the amount of \$4,473.89 to C&H Excavating, Inc., as recommended by Engineering Enterprises, Inc.** Trustee Geary seconded the motion. Staff explained that with the recent ICC rulings for election rates, pending litigation and the bid received by ComEd it would be prudent for the Village at this time to enter into this agreement to join NIMEC. Joining does not hold the Village to accepting any bids presented. President Michels called for discussion and hearing none called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Renk
	Wolf				
	Bohler				
	Heinemann				
	Johnson				

Motion Carried.

NEW BUSINESS

None

REPORTS

Trustee Johnson reported that the next SG Chamber luncheon would be held on November 2, 2006. Trustee Geary asked if a traffic study could be performed on Mallard and Brookhaven, similar to the one done for Windsor Pointe. Trustee Wolf reported on the Kane County Paratransit Coordinating Council meeting. This council has applied for a grant for the creation of a coordinated call center for transportation services that are already in place. While it may be 3 – 5 years before Sugar Grove or Sugar Grove Township are in a position to be able to offer transportation service, the support for this grant is still needed as when the Village is ready if the opportunity exists to join a coordinated call center was available, the costs would be lower and transportation options higher to those who would use it.

President Michels stated that the last Coffee with the Mayor went well. The meeting with the county on a county wide smoking ban went well and the county will continue to work to coordinate this effort.

PUBLIC COMMENTS

No public comments were received concerning any village business.

ADJOURNMENT

Trustee Geary **moved to adjourn the regular meeting at 6:20 p.m.** Trustee Johnson seconded the motion. All members in attendance voted **AYE**.

Respectfully submitted, Cynthia L. Welsch, Village Clerk

October 17, 2006
Committee of the Whole Meeting
6:45 p.m.

Present: President Michels, Trustee Wolf, Trustee Geary, Trustee Renk, Trustee Heineman, Trustee Bohler, and Trustee Johnson.

Quorum Established

Also Present:

Administrator Brent Eichelberger, Clerk Cynthia Welsch, Community Development Director Scott Buening, Attorney Peter Wilson, Public Works Director Tony Speciale and Streets and Properties Supervisor Geoff Payton.

Windsor Pointe Traffic Control

On the October 3 COTW, the Village Board reviewed the results of the EEI traffic study of Windsor Point. It was decided at the August 15 Committee of the Whole to contract with EEI to conduct a traffic study of the Windsor Point Subdivision to determine if there needs to be changes made to the traffic control in that subdivision. Scope of the work included: Regulatory sign inventory, Parking restrictions, Speed limits, Vehicle counts, License plate survey and Sight distance observations. As outlined in the attached Traffic Study Memo, EEI recommends the following:

- 1) Removal of six existing YIELD signs (highlighted in yellow on exhibit C)
- 2) Changing nine existing YIELD signs to STOP signs (highlighted in red exhibit C)
- 3) Landscape maintenance at 8 locations (highlighted in green on exhibit C)

It was also proposed to change the two-way stop at Capitol Dr. and Park Ave. to a four-way stop. The Chief of Police presented for consideration the lowering of the speed limit in Windsor Point and all other residential areas to 25MPH due to the number of complaints about vehicles speeding in neighborhoods. This topic will be discussed at a future meeting.

It was determined at the October 3 meeting that we should solicit input from the residents before taking action. The President of the HOA has been informed of the results and was asked that if he or other interested residents had comments that they should attend this meeting. Mr. Piercy of the Windsor Pointe HOA addressed the Board and thanked them for their diligence in pursuing this. Additional Mr. Piercy asked if the addition of signs or painted crosswalks could be reviewed for the park and bike path areas. It is possible that the HOA would cost share in some of the costs of a project like this.

The Village Board reviewed the information presented and directed staff to prepare or have prepared an Ordinance reflecting the signage as suggested. Staff was also instructed to look into the costs of striping and signage.

Alternative Parking Lot Material

Community Development Director Scott Buening stated that Village has been working with various business owners regarding the parking lots on the sides and rear of buildings throughout the Village for the last year. Ordinance 780 (approved April 3, 2001) was passed to regulate gravel parking areas. It allowed gravel parking areas in side and rear yards on commercial and industrial buildings to be used up until January 1, 2004. After that date, it required those gravel areas to be improved if owners wanted them to be used as parking areas. Specifically, a business owner could pave the

gravel area with an improved surface (chip seal, concrete, blacktop or paving stone). Alternatively, a gravel area could continue to be used for parking only if it was fully screened by fencing and landscaping so it could not be viewed from the street or adjacent properties. Commercial vehicles and equipment could continue to be stored on the gravel areas as long as they are not passenger vehicles and as long as the areas are screened.

One property owner has brought forward a request to use a material called "Reclamite" as a chip seal equivalent. Staff has reviewed this material, and under certain application circumstances, appears to be similar to chip seal which is permitted under Ordinance 780. Per my discussions with contractors who apply this material, it is completed in a multi-step process. First, a layer of 3-6 inches of asphalt grindings is laid on the area to be surfaced. Next, the Reclamite is applied as a binding and sealing agent for these grindings. Finally, the surface is compacted to provide for an even surface. If applied properly, this should be similar to asphalt in appearance and consistency.

Staff is looking for direction from the Board on whether to allow this type of surface to be used to pave existing gravel parking lots. Based on the information received, this may be an adequate substitute for chip seal, and it is recommended that this material be permitted on a trial basis for this property. Please note that the owner at 6 S. Main Street will need permission from IDOT to pave parts of the property since they are leased from IDOT. In addition, depending on the scope of the proposed paving, variations may be needed as well.

The owners proposed contractor explained the use of the reclamite product. The Board discussed the use of the product, the look of the product and how to go about using it on a trial basis. While the Board was not opposed to this trial, they informed the owner that it needs to be applied no later than 5-01-2007 in order for an observation trial to be completed. If the product is deemed acceptable or does not work another product will need to be applied and this product should not be used anywhere else but this trial location for the time being.

Meeting Adjourned at 9:45 p.m.

Respectfully submitted, Cynthia Welsch, Village Clerk