

Village of Sugar Grove
Regular Board Meeting
January 3, 2006
6:00 P.M.

President Michels opened the meeting at 6:00 p.m. and asked that Trustee Wolf lead the Pledge. President Michels then asked that the roll be called

Present: President Michels, Trustee Wolf, Trustee Geary, Trustee Heineman, Trustee Johnson and Trustee Renk

Absent: Trustee Bohler

Quorum Established

Also Present:

Village Administrator Brent Eichelberger, Clerk Cynthia Welsch, Chief Brad Sauer, Finance Director Justin VanVooren, Community Development Director Scott Buening, Attorney Andersson and Public Works Director Tony Speciale.

Public Hearings

None

APPOINTMENTS AND PRESENTATION

None

PUBLIC COMMENTS ON ITEMS SCHEDULED FOR ACTION

President Michels called for any public comments on the items scheduled for action on the agenda. No member of the public stepped forward and this portion of the agenda was closed at 6:06 p.m.

Trustee Geary asked that two items be removed from the Consent agenda due to a conflict. These items are the Approval of a Fee Waiver for a Variance Request and the Ordinance Granting a Line of Sight Height Restriction Variance for 955-961 Denny Road.

CONSENT AGENDA

- a. Approval: Minutes of the December 13 and 6, 2005 Meetings
- b. Approval: Vouchers
- c. Ordinance: Declaring Surplus
- d. Ordinance: Amending the Zoning Ordinance, Easement Encroachments (Sheds in Easement)
- e. Resolution: Amending Liquor License Fees

Trustee Geary moved **to approve the consent agenda**. Trustee Bohler seconded the motion. President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Bohler
	Wolf				
	Johnson				
	Heineman				
	Renk				

Motion Carried.

Trustee Johnson moved **to approve Fee Waiver request for a Variance for 955-961 Denny Road**. Trustee Renk seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Bohler
	Wolf				
	Renk			ABSTAIN:	Geary
	Heineman				

Motion Carried.

Trustee Renk moved **to adopt an Ordinance Granting a Variance to Height Restriction in a line of Sight Easement at 955-961 Denny Road**. Trustee Heineman seconded the motion. President Michels then called for a roll call vote.

AYE:	Johnson	NAY:	None	ABSENT:	Bohler
	Wolf				
	Renk			ABSTAIN:	Geary
	Heineman				

Motion Carried.

GENERAL BUSINESS

Acceptance of Subdivision Improvements in the Windsor Pointe Subdivision

Trustee Johnson moved to adopt a Resolution Accepting the Windsor Pointe Units 1 and 2 and Windsor Pointe Townhomes Units 1 and 2 Subdivision Public Improvements. Trustee Heineman seconded the motion. There was no discussion and President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Johnson
	Wolf				Renk
	Bohler				
	Heineman				

Motion Carried.

Release of Letter of Credit – Wiseman Hughes – Windsor Pointe Subdivision

Trustee Johnson moved to Release the Subdivision Bonds, 149064, 152937, and B2311846693 upon submittal of a Maintenance bond in the amount of \$217,681.18 for the Windsor Pointe Subdivision. Trustee Geary seconded the motion. There was no discussion and President Michels then called for a roll call vote.

AYE:	Geary	NAY:	None	ABSENT:	Johnson
	Wolf				Renk
	Bohler				
	Heineman				

Motion Carried.

NEW BUSINESS

None.

REPORTS

President Michels thanked Engineering Enterprises, Inc. for the picture of Well #10 and asked how this well was progressing. Engineer Burroughs stated that it is going well, the test well has had no sand, and producing in good quantities.

President Michel asked Trustee Renk to consider reconvening the open space committee.

Trustee Johnson asked for an update on the opening of Gordon Road. Public Works Director Special stated that SBC is working on their poles and as soon as they are completed the road will be reopened.

President Michels that the Chief of Policed for obtaining the grant for the live scan fingerprinting system.

PUBLIC COMMENTS

None

ADJOURNMENT

Trustee Geary **moved to adjourn the regular meeting at 6:30 p.m.** Trustee Johnson seconded the motion. All members in attendance voted **AYE**.

Respectfully submitted, Cynthia L. Welsch, Village Clerk

January 3, 2006
Committee of the Whole Meeting
6:30 p.m.

Grants of Easement in Windsor West

The Board reviewed the request for the acceptance of two grants of easement for utilities on Lots 170 and 171 in Windsor West Unit 2 subdivision and found that the request was reasonable. This item will be placed on the January 24, 2006 Consent Agenda for approval.

Cardinal Drive Extension

Director of Public Works Tony Speciale and Engineer Dave Burroughs gave an overview of the request for the extension of Cardinal Drive and why it was being presented at this time. At this time there is construction occurring on Heartland Drive, which will ultimately be on the corner of Cardinal Drive Heartland Drive. The lot owner would be putting in and access drive, in the same general area that Cardinal Drive would be extended to. It would be far more beneficial to the Village and the lot owner to construct Cardinal Drive the full width of this lot (Lot 2). The lot owner will contribute the cost of the access drive toward the construction of Cardinal Drive. The Board reviewed the request and agreed that Cardinal Drive should be extended at this time, using Option A as presented. This will be placed on a future agenda for approval.

Transportation Planning Study

Public Works Director Tony Speciale stated that during discussions at the staff level and at Board meeting regarding the need to insure that the Village's plan for transportation keeps abreast of the growth and the need to make sure that impact fees are appropriate this plan needs to be updated at least every 2 – 3 years. Although the project was not specifically budgeted within 2005-2006 Budget year, transportation capital improvement fees need to be reviewed as the Board begins to review the budget for 2006-07. The Board agreed that a Transportation Planning Study is needed at this time, and as the funds allocated for shelf projects for Engineering has sufficient funds, this planning study should be completed as soon as possible. This item will be placed on the January 17, 2006 Consent Agenda for approval.

Age of Alcohol Servers

Police Chief Sauer presented information he had obtained on allowing 18 year olds to be able to be servers of alcoholic beverages. Chief Sauer stated that he would like to see strict rules put in place such as Basset Training required before hire and that the establishment does at least 70% of their business in food service.

Attorney Andersson did state that he has never prosecuted a violation based on an 18 year old serving, he would recommend that should the Board desire to amend the ordinance to allow servers of 18 that they be limited to a restaurant license and require that someone over the age of 21 check id.

The Board asked that the ordinance be amended to allow for servers who have obtained the age of 18 to serve alcohol beverages in a restaurant. This item will return to a future agenda for approval.

Community Development Space Needs

Community Development Director Scott Buening presented several options to the Board

for future space needs. The Board reviewed and discussed the options, those being: 1) renting a trailer to house the building inspectors, 2) using off-site space at Public Works to house the building inspectors, 3) converting the Board Room into office space and move Board meetings to the Public Works Facility and 4) move the entire CD Departments into a trailer or off-site office space.

President Michels stated that he was not in favor of using a trailer, as they are not comfortable and do not project a professional image. Trustee Heineman agreed and further stated that it would be like throwing money out the window. It would seem to a better use of funds to purchase a facility, renovate, use and resell at a future date when the new facilities for the Village are built. Trustee Geary stated he was not in favor of a trailer either and asked that Staff research partnering with another entity of leasing a nice space. Trustee Wolf stated that he felt a trailer was the best option, it is only temporary and probably the most cost effective in the long run. Trustee Renk stated that he had no problem with a trailer, but would like to know how much it would be to purchase a trailer versus renting.

Administrator Eichelberger stated that trailers would work fine in the short term. One of the things that really needs to be considered is that there are a lot of meetings and having Community Development far away from Village Hall would not be efficient in the use of staff time.

The Board asked that staff research off site office space, cost and location, the purchase of a trailer and to once again bring all options back for discussion.

Adjournment

As there was no further business, President Michels adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Cynthia Welsch, Village Clerk